



State of Utah

SPENCER J. COX  
Governor

DEIDRE M. HENDERSON  
Lieutenant Governor

Department of Human Services

TRACY S. GRUBER  
Interim Executive Director

Office of Fiscal Operations  
JENNIFER C. EVANS  
Director

MEMORANDUM

Date: June 4, 2021

To: Nate Checketts, Deputy Director

From: Curt Williams, Financial Analyst III, DHS Office of Fiscal Operations

RE: Split Mountain Youth Center – Sewer Emergency

Please see attached information regarding **\$16,785.72** to repair sewage pumps at Split Mountain Youth Center (SMYC)

On May 15, facility maintenance at SMYC informed management that the sewer lift pumps had malfunctioned. (See email from Lynn Whitman 5/15/21) A plumber had been called out to investigate drainage issues originating from the kitchen.

Pumping of the septic began 5/15 to maintain the system until the new pumps could be installed. JJS contacted vendors to obtain quotes and went with the vendor able to provide the appropriate pumps. Currently, temporary pumps have been installed, new pumps have been ordered, but not received or installed.

<u>Description</u>	<u>Vendor</u>
Daily Pumping of Septic until pumps could be installed:	Foster Septic
Pumps, Double Sealed Pumps:	Winnelson
Remove/install Pumps:	Chivcon Construction

Attachments:

- SMYC Emergency Sewer cost breakdown, daily septic pumping invoices, and pump purchase and installation quotes

Approval of emergency payment,

Nate Checketts (DHS)  
Nate Checketts (DHS) (Jun 9, 2021 11:07 MDT)

Nate Checketts, DHS Deputy Director  
On behalf of Department Executive Director's Office

SMYC Emergency Sewer					
<u>Vendor</u>	<u>Item Description</u>	<u>Quantity</u>	<u>Cost</u>	<u>Total</u>	<u>Notes</u>
Winnelson	Pumps	2	\$ 1,539.28	\$ 3,078.56	Temp pump to get muncher back in service
Winnelson	Doubled Sealed Pumps	2	\$ 1,803.58	\$ 3,607.16	6-8 week wait
Foster Septic	Septic Tank Pump Out	*15 <del>14</del>	\$ 480.00	\$ 7,200.00 <del>6,720.00</del>	Daily reoccurring cost until pumps are replaced
Chivcon Construction	Remove/Install Pumps	1	\$ 2,900.00	\$ 2,900.00	This is the vendor who put in the vault so he is familiar with the equipment he is servicing/repairing.
				\$ <del>16,305.72</del>	
				16,785.72	



Lauren Mayes DHS <lmayes@utah.gov>

## Sewer lift pumps quit working

2 messages

Lynn Whitman (DHS) <lynnwhitman@utah.gov>

Sat, May 15, 2021 at 9:59 PM

To: Harsha Naveen DHS <hnaveen@utah.gov>, DHSFINANCE <dhsfinance@utah.gov>

Cc: Donovan Bergstrom <dbergst@utah.gov>, Brad Newbold DHS <bmnewbold@utah.gov>, Lauren Mayes DHS <lmayes@utah.gov>

Harsha,

I received the following text from Bob (Maintenance) at 9:16 pm tonight. " Both sewer lift pumps quit working. One must have stopped a while back. There's nothing to tell you they quit working. Just a high water alarm. I had Foster septic come and pump the sewage out. We were able to get one pump out. The other pump is seized up and won't come out. Winn Nelson can get the pumps but will have to wait till Monday to order. It will need to be pumped out tomorrow and Monday. These pumps should have been replaced at least 5 years ago Foster Shivers said. I'll come in tomorrow and check on the water level. I'll have 3rd shift check it a few times tonight."

This is an emergency situation. I will not have any idea of the cost until Monday. As soon as I know more I will let everyone know.

Lynn

--

**Lynn Whitman**

Program Administrator II

Split Mountain Youth Center

O: 435-781-4212 C: 435-315-7180

[lynnwhitman@utah.gov](mailto:lynnwhitman@utah.gov)

[hs.utah.gov](http://hs.utah.gov)

utah department of  
**human services**  
JUVENILE JUSTICE SERVICES

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Curt Williams (DHS) <chwilliams@utah.gov>

Mon, May 17, 2021 at 8:13 AM

To: DHSFINANCE <dhsfinance@utah.gov>

Cc: Harsha Naveen DHS <hnaveen@utah.gov>, Donovan Bergstrom <dbergst@utah.gov>, Brad Newbold DHS <bmnewbold@utah.gov>, Lauren Mayes DHS <lmayes@utah.gov>

Good morning Lynn,

Thank you for letting us know. I appreciate you forwarding the invoice and additional information when available.

Due to an update to procurement code 63G-6a-803, emergency procurement documentation needs to be submitted to Purchasing Solicitations within 12 business days. If you'll forward documentation to me, I will assist in obtaining any approvals necessary and submitting notification to Purchasing Solicitations.

Thank you,

**Curt Williams**

Financial Analyst III

O: 385-272-4220

[chwilliams@utah.gov](mailto:chwilliams@utah.gov)

[hs.utah.gov](http://hs.utah.gov)

utah department of  
**human services**  
FISCAL OPERATIONS

[Quoted text hidden]

## **SCOPE OF WORK- SPLIT MOUNTAIN YOUTH CENTER SEWER LIFT PUMP REPLACEMENT**

### **1. Introduction**

Replace 2 seized up sewer lift pumps. Both pumps went out within a week and a half of each other. Pumps have to be shipped and will take 5 – 7 work days to get them here. Winn Nelson has found them and is ordering them.

### **2. Background**

Winn Nelson had contacted all companies in the state of Utah and no one had any pumps like the ones we have that would fit our sewer system. They found 2 out of state that will be shipped to us.

### **3. Scope of work**

No other companies have these type pumps in stock with in Utah. They have to come from out of state. The pumps are designed to fit our system. Each pump slides down a track and has to match up perfectly to the discharge line to seal. Any other pumps would mean we would probably have to redesign our system which would be very expensive on top of what we pay for the pumps. The contractor (Backhoe Supremo), Fostin Shivers, put in our vault for our grinder about 9 years ago and said he would install both pumps. It is very hard to get anyone to climb down into a septic tank and do the work needed. He said he has everything to do the job. He will be sending a quote for the work needed as requested. Meanwhile it is costing a lot of money to have the septic tank sucked out every day. \$480.00 to \$500.00 a day The Company shipping the pumps said if they send it next day or three day that they would not guarantee the pumps or cover them if they get damaged on a quicker delivery. They have had some damaged before on overnight or three day shipping. So we went with the 5-7 day shipment with the guarantee.

## Quotes for Small Purchases Form

NOTE: See "General Information" for pertinent information and instructions in obtaining quotations.

For procurement item(s) costing more than \$1,000 with a maximum total of \$5,000, "a procurement unit shall obtain a minimum of two competitive quotes that include minimum specifications and shall purchase the procurement item from the responsible vendor offering the lowest quote that meets the specifications." Administrative Rule R33-5-107

<b>BUYER'S NAME:</b> Robert Schlaegel	<b>AGENCY:</b> Split Mountain Youth Center
<b>REQUISITION #:</b>	<b>REQUIRED DELIVERY DATE:</b>

	Vendor #1	Vendor #2	Vendor #3
Vendor Name:	Vernal Winnelson	Standard Plumbing	Cambell Plumbing
Sales Person:	Shauna		
E-mail Address:	sdkerlin@winnelson.com		
Telephone:	435-789-6070	435-781-2570	435-828-3342
Physical Address:	Vernal, UT	Vernal, UT	Vernal, UT
Date/Time of Quote:	5/18/2021	5/19/2021	5/19/2021
Vendor Quote Number:	0011062	n/a	n/a

Quantity Needed	Quantity/ Unit	Description of Product(s) / Service(s) to be Purchased	Vendor 1* Quote	Vendor 2* Quote	Vendor 3* Quote
2	each	WHR10-03 1HP Sewage Pump	\$3,078.56	Unable to order parts	Unable to order parts
<b>TOTAL: To UPDATE total RIGHT click in the column and choose "Update Field"</b>			<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>

*\*Ask the vendor if the delivery cost is included in the quote provided. If it is not, add delivery cost as another procurement item.*

<b>COMMENTS:</b>	<b>AWARDED TO:</b>
<b>SIGNATURE:</b>	<b>DATE:</b>

This request for quotation sheet must be attached to the payment for auditing and GRAMA purposes. The agency is encouraged to read Utah Procurement Code 63G-6a-506 Small purchases and Administrative Rule R33-5-104 Small Purchases and R33-5-107 Quotes for Small Purchases.



PO BOX 1100  
1483 SOUTH 1500 EAST  
VERNAL, UT 84078  
PHONE (435) 789-6070  
FAX (435) 789-6072

Quoted To Customer
STATE OF UTAH DEPT OF JUVENILE JUSTICE SERVICES 830 E MAIN ST VERNAL, UT 84078-2708
Phone (435) 789-2045 Fax

Job Name
Split Mountain Youth

Quote No.	Date	Page
0011062	5/18/21	1
Expiration Date		8/16/21
Revised Date		5/18/21
Bid Due Date		5/18/21

Quoted By
Shauna Kerlin sdkerlin@winnelson.com (435) 789-6070

Customer	Payment Terms	Quoted To	Salesperson	FOB
001870	NET 30	Shauna Kerlin	RICHARD HAUTAMAKI	S

Line	Qty.	Description	Unit Price	UOM	Extended Price
1.0	2	WHR10-03 1HP SEWAGE PUMP	1539.2800	EA	3078.56
		<b>SUBTOTAL</b>			<b>3078.56</b>

PVC pipe prices are good for 10 days from date of quote.

1. This quotation is itemized for information only. Although effort has been made to include all materials needed, this is not necessarily a complete list.
2. This quotation is for immediate acceptance and applies to this proposal only.
3. Prices are subject to change without notice, and also subject to all Federal, State, City and/or other local taxes that may apply.
4. We are not responsible for damages resulting from strikes, accidents, and delays by carrier or causes beyond our control.
5. This quotation is not to be considered a contract and we reserve the right to retract this quotation at any time for any reason.
6. F.O.B. Shipping Point.
7. Fabricated or specialty items are subject to manufacturer's acceptance and return policies.
8. Items returned 30 days or more after purchase date will be subject to a restocking fee.

Tax Area Id	Net Sales	3,078.56
450471035	Freight	.00
	Tax	.00
	Quotation Total	3,078.56

RECEIVED MAR 18 2021

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<b>BUYER'S NAME:</b> Robert Schlaegel	<b>AGENCY:</b> Split Mountain Youth Center
<b>REQUISITION #:</b>	<b>REQUIRED DELIVERY DATE:</b>

	Vendor #1	Vendor #2	Vendor #3
Vendor Name:	Vernal Winnelson	Standard Plumbing	Campbell Plumbing
Sales Person:	Shauna		
E-mail Address:	sdkerlin@winnelson.com		
Telephone:	435-789-6070	435-781-2570	435-828-3342
Physical Address:	Vernal, UT	Vernal, UT	Vernal, UT
Date/Time of Quote:	5/19/2021		
Vendor Quote Number:	0011064		

Quantity Needed	Quantity/ Unit	Description of Product(s) / Service(s) to be Purchased	Vendor 1* Quote	Vendor 2* Quote	Vendor 3* Quote
2	each	WHR10-03-DS 1HP Sewage Pump Doubled Sealed	\$ 3607.16	Unable to order parts	Unable to order parts
<b>TOTAL: To UPDATE total RIGHT click in the column and choose "Update Field"</b>			\$ 0.00	\$ 0.00	\$ 0.00

*\*Ask the vendor if the delivery cost is included in the quote provided. If it is not, add delivery cost as another procurement item.*

<b>COMMENTS:</b>	<b>AWADED TO:</b>
<b>SIGNATURE:</b>	<b>DATE:</b>

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PO BOX 1100  
1483 SOUTH 1500 EAST  
VERNAL, UT 84078  
PHONE (435) 789-6070  
FAX (435) 789-6072

#### Quoted To Customer

STATE OF UTAH DEPT OF  
JUVENILE JUSTICE SERVICES  
830 E MAIN ST  
VERNAL, UT 84078-2708

Phone (435) 789-2045  
Fax

#### Job Name

Sewage pump

Quote No.	Date	Page
0011064	5/19/21	1
Expiration Date		8/17/21
Revised Date		5/19/21
Bid Due Date		5/19/21

#### Quoted By

Shauna Kerlin  
sdkerlin@winnelson.com  
(435) 789-6070

Customer	Payment Terms	Quoted To	Salesperson	FOB
001870	NET 30	Shauna Kerlin	RICHARD HAUTAMAKI	S

Line	Qty.	Description	Unit Price	UOM	Extended Price
1.0	1	WHR10-03-DS 1HP SEWAGE PUMP WITH DOUBLE SEAL	1803.5800		1803.58
	2	6 TO 8 WEEKS OUT			
		<b>SUBTOTAL</b>			<b>1803.58</b>

PVC pipe prices are good for 10 days from date of quote.

1. This quotation is itemized for information only. Although effort has been made to include all materials needed, this is not necessarily a complete list.
2. This quotation is for immediate acceptance and applies to this proposal only.
3. Prices are subject to change without notice, and also subject to all Federal, State, City and/or other local taxes that may apply.
4. We are not responsible for damages resulting from strikes, accidents, and delays by carrier or causes beyond our control.
5. This quotation is not to be considered a contract and we reserve the right to retract this quotation at any time for any reason.
6. F.O.B. Shipping Point.
7. Fabricated or specialty items are subject to manufacturer's acceptance and return policies.
8. Items returned 30 days or more after purchase date will be subject to a restocking fee.

Tax Area Id	Net Sales
450471035	1,803.58
	Freight .00
	Tax .00
	<b>Quotation Total 1,803.58</b>



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<b>BUYER'S NAME:</b> Robert Schlaegel	<b>AGENCY:</b> Split Mountain Youth Center
<b>REQUISITION #:</b>	<b>REQUIRED DELIVERY DATE:</b>

	Vendor #1	Vendor #2	Vendor #3
Vendor Name:	Chivon Construction	Foster Septic Services	Campbell Plumbing
Sales Person:	Foston Chivers	Tommy Foster	
E-mail Address:	backhoesupremo@gmail.com		
Telephone:	435-828-2343	435-828-8383	435-828-3342
Physical Address:	2100 W. 1000 S. Vernal	Vernal, UT	Vernal, UT
Date/Time of Quote:	4:07 PM 5/24/2021	5/24/2021	5/24/2021
Vendor Quote Number:		n/a	n/a

Quantity Needed	Quantity/ Unit	Description of Product(s) / Service(s) to be Purchased	Vendor 1* Quote	Vendor 2* Quote	Vendor 3* Quote
1		Wash, clean, and remove old pump. Install and wire a new pump and get back in service. Help remove 2nd pump and motor out of other vault (includes equipment & labor)	\$2,900.00	Doesn't have the equip. to access vault	Doesn't work on munchers
<b>TOTAL: To UPDATE total RIGHT click in the column and choose "Update Field"</b>			<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>

*\*Ask the vendor if the delivery cost is included in the quote provided. If it is not, add delivery cost as another procurement item.*

<b>COMMENTS:</b>	<b>AWADED TO:</b>
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# Chivcon Construction dba Backhoe Supremo

Foston L. Chivers Cell 435-828-2343 Office 435-789-2343 Fax 435-789-0607

To: Bob Schlaegel

Bid Date: 5/24/2021

Attn: Bob Schlaegel

Expiration Date 6/24/2021

Job Location: Juvenile Detention Center

After careful consideration of the site, needs, and specifications, I submit this bid to perform the following work:

A	B	C	D	E
ITEM NO.	DESCRIPTION OF WORK	NO. OF UNITS	PRICE/UNIT	BALANCE
1	<b>**Pump out by other (Shon Wall).**</b>			
2	Wash, clean and remove old pump. Install and wire new pump and get back in service. Help remove 2nd pump and motor out of other vault. Equipment and labor.			\$ 2,900.00
	<b>Total Bid</b>			<b>\$ 2,900.00</b>

**ROCK CLAUSE:** Projects that have excessive rock will be at a cost plus rate.

**WATER CLAUSE:** Any excessive water that has to be pumped will be at a cost plus rate.

**FROST CLAUSE:** Any excavation or ground heat due to excessive frost will be at a cost plus rate.

**SURVEYING & STAKING:** To be performed by other.

**COMPACTION TESTING:** To be performed by other.

**ELECTRICAL CLAUSE:** Trenching to be done by other.

**LANDSCAPE CLAUSE:** Prep for landscaping to be done by other unless specified in bid quote.

**EXCAVATION CLAUSE:** Any additional excavation performed for other contractors will be at a cost plus rate.

This job shall be constructed in a workmanlike manner. No other labor or material agreement or guarantee is intended or implied unless it is specifically written on this contract. Both parties shall approve and initial any and all changes. The payment for the work is due as follows (if applicable):

**1 - Balance due by the 20th of the month following invoicing.**

**2 - Payment for materials due at delivery.**

**\*\*All major credit cards accepted.\*\***

In the event you fail to pay within the period of Thirty (30) days of billing, interest at the rate of two (2%) per month (24% annually) shall accrue on any unpaid balance. In the event of default in payment, all costs of collection, including a reasonable attorney's fee, shall be paid by the defaulting party.

**When signed by all parties, this document becomes a binding contract agreement.**

Chivcon Construction, Inc dba Backhoe Supremo

Foston L. Chivers

Date 05/24/21 Signed Foston L. Chivers

Owner or Representative

I accept the foregoing bid and agree to be bound by its terms.

Date \_\_\_\_\_ Signed \_\_\_\_\_

Customer

Print Name \_\_\_\_\_

*Lynn Whitman*